



SRI VENKATESWARA COLLEGE

(University of Delhi)

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Ref No : SVC/Admn/2021/P/1665

Most Urgent/Out Today/E-mail/WhatsApp/

26th July, 2021

**Notification regarding submission of Internal Assessment & Practical Marks
Semester-II (Part-I) Examinations May-June, 2021**

**Subject:- Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts),
Apprenticeship, Internship, and Field Work for the academic session 2020-2021.**

In view of the university notification number Dean (Exams)/2020-2021/728 dated 22nd July, 2021 on the subject noted above, received from the Dean, Examination Branch, University of Delhi, this is for information to all concerned that the last date to complete the above mentioned activities by the respective departments for II Semester students has been extended till 31st August, 2021.

Further, the meeting of the Monitoring Committee for Internal Assessment will be held in the committee room on 03rd and 04th August, 2021 at 10:00 AM. The following members are requested to attend the same:-

1. Prof C. Sheela Reddy, Principal-Chairperson
2. Dr S. Venkata Kumar (Vice-Principal)
3. Dr R.K. Budhraj (Secretary, Staff Council & Coordinator/Convener)
4. Dr M. Padma Suresh (Senior Faculty Member);and
5. Dr J. Lalita, Senior Faculty Member.

The Dealing Assistants of the respective courses will update the Internal Assessment data online, as per university software, within the stipulated period. Further, the office of the Section Officer (Administration) shall submit the final report (hard copy of the Internal Assessment Marks to the EDP Cell, (Examination Branch), University of Delhi by 11th August, 2021 positively.

All are requested to complete the above activities in time for further transmission to the university within the stipulate period. Active Cooperation of one and all shall highly be appreciated.

C. Sheela Reddy
Principal
Sri Venkateswara College
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Dhaura Kuan
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Copy forwarded for information and necessary action to :- Dr R.K. Budhraj, Convener/Coordinator, Central Monitoring Committee on Internal Assessment Marks, Teacher-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration & Accounts), All concerned, College Notice Board/College Website/File.